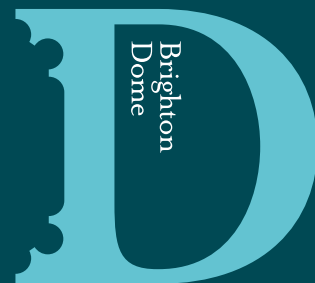


Anita's Room

Residency Application form



Name

Phone number

Address

Email address

Name of Company/Artist:

Type of Activity:

Start Date & Time:

Last Date & Time:

Required Access (days/times):

Are you in receipt of regular funding?:

What do you want to use the space for? What will you be aiming to do in your residency?

Room Set Up/Furniture Requirements:

Continued...

Number of people accessing the space:

Will there be any sharing or public/invited guests?

If so give some detail about how many attendees, likely date and times:

Get In/Get Out

Do you require vehicle drop off/collection of any items?

Any items that cannot be carried up the stairs by you/your group?

Drop off time:

Collection date/time:

Equipment

Please see the Anita's Room – what's inside sheet for details of provided equipment. List any items here that you will be bringing in during your residency:

Continued...

Risk Assessment Questions

At least one member of the company must be designated as the responsible person who will take charge of any incidents, be responsible for roll call should there be an evacuation and ensure that the building is secure. They are responsible for briefing the rest of the company and being on site at all times. This person should have Public Liability Insurance up to £5million and may be asked to provide evidence of this.

Name of Responsible Person:

Number of Participants:

Type of Activity:

Will you be bringing in any equipment?

Are there any members of your party who are disabled, have a relevant health condition or are currently pregnant?

Are there any under 18-year-olds or vulnerable adults in your group?

Will anyone be working in the space alone at any time?

Monitoring Brighton Dome's diversity in our programme and visitors

Link to online form: <https://forms.office.com/e/LMcwweDuMe>

Please send completed forms to: artisticplanning@brightondome.org

Find our full list of decision making weeks at brightondome.org/anitasroom